

**NEW YORK STATE
DEPARTMENT OF LABOR**

**UNEMPLOYMENT INSURANCE
DIVISION**

NOTICE TO EMPLOYEES
EMPLOYER REGISTRATION NUMBER

EMPLOYEES OF THIS FIRM ARE COVERED BY THE NEW YORK STATE UNEMPLOYMENT INSURANCE LAW.
NO DEDUCTIONS FROM WAGES MAY BE MADE FOR THIS PURPOSE.

**IF YOU ARE LAID OFF, WORK LESS THAN FOUR DAYS A WEEK, OR RESIGN, GET A "RECORD OF
EMPLOYMENT" FORM FROM YOUR EMPLOYER. KEEP THIS FORM!**

RECORD OF EMPLOYMENT FORMS REQUIRED BY REGULATION WILL CONTAIN YOUR EMPLOYER'S NAME, REGISTRATION
NUMBER AND ADDRESS WHERE PAYROLL RECORDS ARE KEPT

IF YOU WISH TO FILE AN APPLICATION FOR UNEMPLOYMENT INSURANCE
CALL THE TELEPHONE CLAIMS CENTER AT 1-888-209-8124 (TRANSLATION SERVICES ARE AVAILABLE) OR
ACCESS OUR WEB SITE AT WWW.LABOR.STATE.NY.US

HEARING IMPAIRED INDIVIDUALS WHO HAVE TELEPHONE DEVICE FOR THE DEAF (TTY/TDD) EQUIPMENT,
MAY FILE A CLAIM BY CALLING A RELAY OPERATOR AT 1-800-662-1220 AND REQUESTING THE OPERATOR TO
CALL 1-888-783-1370. SERVICE AT THIS NUMBER WILL ONLY BE PROVIDED TO CALLERS USING TDD EQUIPMENT.

Linda Angello
LINDA ANGELLO
COMMISSIONER OF LABOR

Thomas L. Malone
THOMAS L. MALONE, DIRECTOR
UNEMPLOYMENT INSURANCE DIVISION

N.Y.S. DEPARTMENT OF LABOR
LIABILITY AND DETERMINATION SECTION
HARRIMAN STATE OFFICE CAMPUS
ALBANY, NY 12240

TO EMPLOYER: POST CONSPICUOUSLY IN EACH WORKPLACE. FOR ADDITIONAL POSTERS WRITE TO: